

Panelist Prep Sheet

Building Trustworthy AI — A Practical Roadmap for Responsible AI Adoption Across SLTT Government

CIS Annual Summit | Bonaire 1/2 | 60 minutes | Facilitator: James Globe

Before you go on:

- Bring real examples — how you actually used a playbook as a checklist, and what you produced.
- Keep Part 1 answers to ~2 minutes (lightning). Part 2 and Part 3 answers ~3–4 minutes.
- Three live polls open each part — feel free to react to the on-screen results.
- Panelists: Stephanie Gass (CIS) · Jason Skeen (Mecklenburg County, NC) · Al Yu (Blackhawk County, IA).

Part 1 — AI Readiness: Lightning Round (~2 min each)

Al Yu: “When you opened the AI Readiness Playbook, which of the five phases did you start with — and why that one?”

Jason Skeen: “Where were you on the 0-to-3 readiness maturity scale when you started, and what one artifact moved you up a level fastest?”

Stephanie Gass: “What’s the most common readiness mistake you see SLTTs make before they ever open a playbook?”

All three (30 sec): “One word: your biggest AI readiness surprise so far.”

Part 2 — AI Governance: Round-Robin (~3–4 min each)

Stephanie Gass: “For an SLTT that can’t fill all eleven governance seats on day one, who are the non-negotiable first voices in the room?”

Jason Skeen: “What pushed a real use case up into ‘High’ risk for you — and how did you handle it differently once it was there?”

Al Yu: “What’s one human-in-the-loop or secure-prompting guardrail you put on copilots / AI-enabled SaaS that you’d tell every county to copy?”

Stephanie Gass: “What does responsible AI decommissioning actually look like — data purge, API key and token revocation, vendor offboarding, log retention?”

Flex — Jason or Al: “What’s the one question you now always ask an AI vendor before you sign?”

Part 3 — A Practical Roadmap: Round-Robin (~3–4 min each)

Al Yu: “Someone in the room has done nothing yet. What are the first three moves you’d tell them to make in the next 90 days?”

Jason Skeen: “How would a resource-strapped SLTT stand up role-based training in three tiers — All Staff, Power Users, Developers — without a big budget?”

Stephanie Gass: “What’s the signal you’re actually ready to scale from pilot to enterprise — and what breaks if you scale too early?”

All three (30–45 sec): “One commitment you’d ask everyone in the room to make before they leave Orlando.”